

BRIGHTON & HOVE:

COMMUNITY SAFETY FORUM: TERMS OF REFERENCE

1. Purpose

- 1.1 The Community Safety Forum (“the Forum”) brings together local agencies with the aims of reducing crime and disorder and improving safety and quality of life in Brighton & Hove.

2. Objectives and Terms of Reference

- 2.1 The purpose of the Forum includes the following functions:-

- Providing a place where key voluntary, independent and statutory agencies who play a significant role in the City in reducing crime and disorder and improving safety and quality of life, can work together, and develop their shared expertise and good practice;
- Involving Councillors in that process and ensuring that key decisions which affect the Council as a whole are referred to the Policy and Resources Committee or other appropriate Committee for consideration;
- Enabling consultation between residents, the Police & Crime Commissioner and police and overseeing consultation arrangements which are required to take place every three years to develop the priorities for inclusion within Brighton & Hove’s Community Safety, Crime Reduction and Drugs Strategy;
- Profiling the work of the Crime and Disorder Reduction Partnership in order to assist in reducing crime and fear of crime.

- 2.2 The Forum also has these terms of reference:-

- a) To be the forum for the Crime and Disorder Reduction Partnership and enable the constituent members to jointly develop best practice to reduce crime and disorder and improve community and public safety in accordance with the Crime and Disorder Act 1998;
- b) To support constituent members in their delivery of initiatives to reduce crime and improve community safety;

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- c) To fulfil the requirements for consultation in relation to section 96 of the Police Act 1996.
- d) To receive reports from representatives to the Police and Crime Panel of their regular meetings and subject specific meetings;
- e) To receive reports from the meetings of the Fire Authority for the purposes of information and to enable discussion and feedback on those items which affect the partners in the Forum and the Crime and Disorder Reduction Partnership;
- f) To receive and consider the Strategic Assessment of Crime and Disorder Audit and to make recommendations on its findings for the purpose of identifying priorities for action;
- g) To oversee consultation arrangements with local communities and communities of interest, with a view to being satisfied that consultation is inclusive, enables wide participation and that community priorities are reflected in the identification of priorities within (a) the Community Safety and Crime Reduction Strategies and (b) work programmes of the Crime and Disorder Reduction Partnership.
- h) To approve the crime and safety priorities identified for action in the three year Strategy and the action plans which set out the work which will be implemented over the three years to achieve those priorities;
- i) To regularly receive information about the implementation and progress of the Community Safety and Crime Reduction Strategy;
- j) To make recommendations to the Policy and Resources Committee, in relation to matters that require council decisions and where there are links with other strategic priorities of the Council;
- k) To have regard to any protocol agreed by Full Council as to the working arrangements between the Forum and the overview and scrutiny committee that is designated the Council's statutory Crime and Disorder Committee;
- l) To publicise the work of the Forum and of the Crime and Disorder Reduction Partnership in order to help reduce crime and fear of crime and improve safety.

3. Reporting

- 3.1 The Forum reports principally to the Council's Policy and Resources Committee.
- 3.2 The Forum may also report to other bodies or Council Committees as appropriate.

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- 3.3 The Forum operates in an advisory capacity and does not have decision-making powers.

4. Membership

- 4.1 Membership of the Forum is determined by the Policy & Resources Committee and is drawn from the Council, the Police & Crime Commissioner, the Police and the local community.
- 4.2 The places allocated to Councillors on the Forum include (a) the Chair of Policy and Resources Committee and (b) the Chair of the overview and scrutiny committee which is designated as the Council's statutory Crime & Disorder Committee.
- 4.3 The Forum is chaired by a Councillor.

5. Review

- 5.1 The work of the Forum is subject to review by the Policy and Resources Committee.